

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: *Holy Family School*

Date of Administrative Review: 12/12/2019

Date review results were provided to the SFA: 1/13/2020

Date review summary was publicly posted: 2/21/2020

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?

PROGRAM	YES	NO	NOT ELIGIBLE
School Breakfast Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
National School Lunch Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fresh Fruit and Vegetable Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Afterschool Snack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Milk Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Does the School Food Authority operate under any Special Provisions?

SPECIAL PROVISION	YES	NO	NOT ELIGIBLE
Community Eligibility Provision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Special Provision 2/3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Review Findings

3. Note Worthy Observations:

Holy Family operates a team focused school lunch program. From Principal Katie Mayer through Program administrator Connie Mack and Food Service Director Wendy Waldorf, meal service and benefits are handled efficiently. They all 'walk the talk' as role models of servant leadership for their students which showed in older students helping the young at the salad bar and student-led clean-up of the cafeteria/auditorium afterwards. The school is also commended for implementing many new technology upgrades including the use of Power Lunch and Power School and Wendy's use of the computer to capture required label information. Technical assistance was provided in the use of Recipe Analysis workbook so she can more efficiently capture crediting of recipes.

This institution is an equal opportunity provider.

4. Were any findings identified during the review of this School Food Authority? ☒ Yes ☐ No
If yes, please indicate the areas and what issues were identified in the table below.

A. Program Access and Reimbursement

YES	NO	Area Of Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming

Finding(s) Details:

1) N/A

2) N/A

B. Meal Patterns and Nutritional Quality

YES	NO	Area Of Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

1) N/A

2) N/A

C. School Nutrition Environment

YES	NO	Area Of Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other

Finding(s) Details:

1) Local Wellness Policy needs to be updated with required areas including marketing, fundraising and oversight.

2) Resource management area review found an excess fund balance that must be resolved.

D. Civil Rights

Finding(s) Details:

1) N/A

2) N/A

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